

Truman Council Minutes

The regular meeting was duly held at the Truman Fire Hall Building on the 8th day of September 2020 at 5:30 o'clock P.M.

Present: Mayor Lynn Brownlee, Councilor Kathy Hendricksen, Councilor Jake Ebert, Councilor Brandon Mosloski, and Councilor Brian Nickerson

Staff present: City Clerk Brenda Nielsen, Deputy Clerk Thea Boesch, Chief Jobe, Josh Kitzerow, and Dave Bentz

Mayor Lynn Brownlee presided over the meeting, opening with Pledge of Allegiance.

No comments made during community public comment.

Pool

Discussion took place around the pool vacuum and tabled for further discussion until next meeting, when Wayne can be here to discuss.

Utilities

Discussion took place around the repairs at CFS that Beemer is currently repairing. The BevComm fiber optic cable that was not on the Map and was clipped during repairs. There was some electrical issues during the repair as well.

Discussion took place around the Salvation Army Heat Share program. The PTU has participated in previous years. **Motion made by Councilor Brian Nickerson, seconded by Councilor Member Jake Ebert and carried to approve the agreement to participate in the Salvation Army's Heat Share Program.**

Fire

Dave Bentz presented his quarterly report early. He stated its been quite and they have been serving the trucks and doing routine maintenance. They ordered the ten sets of turnout gear and should be here by December. The Fire Department was awarded a FEMA grant of \$244,000 to purchase a new pumper/tanker truck to replace one of the older ones in the department fleet.

Northrop Police Contract

Chief Jobe discussed the City's contract with Northrop for Police hours. It currently is set at \$35/hr. and has not been raised the contract pricing since 2006 and in 1991 both times increasing the contract by \$5 per hour. It was proposed to amend the contract with a \$5 hourly increase. **Motion was made by Councilor Brandon Mosloski, seconded by Councilor Kathy Hendricksen and carried to amend the Northrop Police Contract to \$40 per hour.**

Group Health Plan Renewal

Discussion took place around the employee health care renewal with the proposed increases. The renewal is due in October. The Council would like to see if we can get a better price through another company for further discussion. **Motion made by Brandon Mosloski, seconded by Jake Ebert and carried to table discussion of the Health Care Renewal until next meeting for further review.**

Discussion took place around have the Mid-Year Audit that was requested earlier this year from Burkhardt & Burkhardt. They sent over an agreement for the Mid-Year Audit with terms and cost. **Motion made by Councilor Kathy Hendricksen, seconded by Jake Ebert and carried to approve the agreement with Burkhardt & Burkhardt to conduct a Mid-Year Audit.**

2021 Budget Discussion

Thea discussed how we need to decide what percentage of the Deputy Clerk, Administrative Assistant, and the Clerk/treasurer salaries expensed across the departments, so they are not all on the general fund side. Councilor Jake Ebert discussed how we need to be crack filling before seal coating, this will help with longevity of the street infrastructure. Discussion was to reduce the seal coating quadrant to a smaller portion and taking the reduced part of the seal coat budget and putting it into crack filling. It was noted there are no more payments on the street sweeper as well.

Graf Park Bathrooms

Request to have the bathrooms ready to use for the Craft Vendor Show on September 18 & 19th. Discussion took place around the City has not turned the water on in the park due to COVID concerns for sanitizing and did not turn it on for any other event this year. The softball diamond got a porta-potty and it was discussed to have one put in the park rather instead of turning on the bathroom water. **Motion was made by Brandon Mosloski, seconded by Brian Nickerson and motion carried to approve the placement of a porta-potty in Graf Park for Craft Vendor Show the weekend of September 18th, 2020.**

Proclamation

A proclamation was requested proclaiming September Prevention & Suicide Awareness Month. The “Don’t Give Up” campaign is a collaboration effort of Martin & Faribault Human Services, Statewide Improvement Health program (SHIP), Shepherds In, & Gerhardt Safety Solutions to prevent and raise awareness about suicide. **Motion was made by Councilor Kathy Hendricksen, seconded by Councilor Brandon Mosloski and motion carried to Proclaim September Prevention & Suicide Awareness Month by proclamation.**

Resolutions

A motion made by Brandon Mosloski, seconded by Jake Ebert and motion carried to approve Resolution No. 2020-13.

Resolution No. 2020-13

A resolution accepting a donation from Martin County Area Foundation for COVID-19 Relief.

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A motion made by Brandon Mosloski, seconded by Kathy Hendricksen and motion carried to approve Resolution No. 2020-14 & Resolution No. 2020-15.

Resolution No. 2020-14

A resolution accepting the Federal CARES Coronavirus Relief funds.

Resolution No. 2020-15

A resolution appropriating CARES funds for COVID-19 expenditures.

The Clerk discussed upgrading our technology to host virtual meetings and have capabilities needed for council meetings to reduce the spread of COVID-19. The upcoming housing development plans to be able to meet with developers and engineer's as they are meeting remotely as we continue to battle the COVID-19 crisis and reduce the spread.

CO-VID 19 has interrupted the meter change outs earlier in the year and the project was supposed to be complete by now. Discussing also took place around hiring a company to complete the meter change outs to prevent exposure of COVID-19 to the utility linemen and the homeowner with the increasing numbers of cases within the County. The COVID plan for the city may need to be amended to better protect our linemen to reduce exposure for situation like this during this COVID crisis. We found a company JA Consulting LLC who can do it for approximately \$21,540. **Motion made by Councilor Kathy Hendricksen, seconded by Brian Nickerson and motion carried to approve the JA Consulting LLC to finish the install the meters to prevent COVID exposure to our linemen.**

Motion made by Councilor Jake Ebert, seconded by Brian Nickerson and motion carried to approve the purchase of a Logitech video conferencing system for up to \$1300 to host virtual council meetings for the developers, engineers, and the public to reduce the spread of COVID-19.

Ambulance CARES Expenditures

Josh Kitzerow presented the council with ambulance needs in response to the COVID-19 crisis. The department currently has one LUCAS device and two ambulance rigs and currently must switch the one we have back and forth between the two rigs. He also presented the need for another set of PPE jumpsuits for the ambulance members. They currently are having to wash them between call and with the increasing call volume with current COVID-19 crisis. He will get some pricing for them and compare the heavy material ones we currently have to a more lightweight material and bring to the next meeting. **Motion was made by Councilor Jake Ebert, seconded by Kathy Hendricksen and motion carried to approve the purchase of a new LUCAS device for the second Ambulance rig.**

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Minutes

Motion made by Councilor Jake Ebert, seconded by Brian Nickerson, and carried to approve the minutes from the Regular Council meeting on September 8th, 2020 with the change of having the \$5000 Relief Association line item, being put into the budget for 2021.

City & Utility Claims

Motion made by Councilor Brandon Mosloski, seconded by Brian Nickerson and motion carried to approve the utility claims.

Motion Made by Councilor Brandon Mosloski, seconded by Brian Nickerson and motion carried to approve the city Claims.

New Business

The clerk discussed the Rev Program through the Southern Minnesota Initiative Foundation (SMIF). The 3-year program promotes economic relationships and development within your community. Brady Ekstrom and Michael Mizer from Walleye Hemp asked the City to apply or be their fiscal sponsor. The City applied as the City and is being considered for the next round of REV programing.

The clerk discussed the clerk's cell phone and having issues with carrying & keeping track of two phones the clerk's and her personal. She would like to important her personal number to take over the clerk phone and only carry one phone. **Motion made by Councilor Brian Nickerson, seconded by Jake Ebert and carried to approve the Clerk to important her personal number as the Clerk's phone and carry one phone.**

Discussion took place around the Adobe Pro licenses through the League of Minnesota at a discounted rate through their VIP pricing agreement with Adobe. The 3-year contact pricing is good for three years, next round is available in October. The league charges \$25/year to handle the license fee totaling \$75 for the three years. **Motion made by Councilor Jake Ebert, seconded by Brian Nickerson and motion carried to approve to purchase 3 licensing under the League Contract pricing agreement.**

Discussion took place around the website agreement for the City Website. **Motion was made by Councilor Brandon Mosloski, seconded by Jake Ebert and the motion carried.**

Spruce Up Truman projects are coming along Mayor Brownlee reported. She reported they are also wondering if they could paint old City Hall as one of their projects of beautifying our downtown area. The council discussed no issues with them to paint the back of the old City Hall.

Councilor Brian Nickerson reported C&B is asking to do a day of community service. Ideas discussed were of Park & recreation projects ideas; Brian will rely ideas to C&B. He also moved the Truman Council Minutes

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cement out of the pile at the baseball field and is ready to have the Street dept move it out to the dump.

Deputy Clerk discussed Lisa Shellum concerns from the Truman School around the power outage during the watermain break repair at CFS as the school received damage to their fire alarm system. She also is needed signs moved for bus routes out front due to the COVID-19 safety protocols. We will wait to see an invoice from the School before turning it into insurance and have the street dept move the signs.

Discussion took place around the Bau property and to have asbestos testing complete. The clerk will get in touch with a company to find out cost of testing and removal from our Zoning Inspector and another company who handles the removal.

Discussion took place around closing the meeting to discuss the Labor Union Contract for the Street and the Police.

Mayor Lynn Brownlee entertained a motion to go into closed session pursuant to Minnesota Statute 13D.03 for purposes of discussing labor negotiations for the Street department. **Motion made by Councilor Brandon Mosloski, seconded by Brian Nickerson and motion carried to close the meeting pursuant to Minnesota Statute 13D.03 for purposes of discussing labor negotiations for the Street department.**

Motion made by Brandon Mosloski, seconded by Kathy Hendricksen and motion carried to open back to an open session.

Mayor Lynn Brownlee entertained a motion to go into closed session pursuant to Minnesota Statute 13D.03 for purposes of discussing labor negotiations strategy and development of proposals regarding the proposal submitted by Law Enforcement Labor Services. **Motion made by Councilor Brandon Mosloski, seconded by Brian Nickerson and motion carried to close the meeting pursuant to Minnesota Statute 13D.03 for purposes of discussing labor negotiations for the Street department.**

Motion made by Brandon Mosloski, seconded by Kathy Hendricksen and motion carried to open back to an open session.

Mayor Lynn Brownlee entertained a motion to adjourn the meeting **Motion made by Councilor Brian Nickerson, seconded by Jake Ebert and motion carried to adjourn the meeting.**

Signed, Lynn Brownlee, Mayor

Attested: Brenda Nielsen CGW, City Clerk/Treasurer