

Truman Council Minutes

The regular meeting was duly held at the Municipal Building and by electronic means remotely via Zoom on the 19th day of October 2020 at 5:30 o'clock P.M.

Present: Mayor Lynn Brownlee, Councilor Kathy Hendricksen, Councilor Brandon Mosloski, Councilor Jake Ebert, and Councilor Brian Nickerson

Staff present: City Clerk Brenda Nielsen, Deputy Clerk Thea Boesch, Brent Brown Utility Foreman, Chief Jobe, Officer Stevens, Assistant Ambulance Director Josh Kitzerow, Ambulance Director Jessica Clow.

Mayor Lynn Brownlee presided over the meeting, opening with the Pledge of Allegiance.

No comments made during community public comment.

MN Para Transit

Dan Espeland from MN Para Transit expressed concerns over the current 3-month lease extension approved at the last council meeting and the roof repairs needing to be done. Dan requested a 2-year contract lease agreement. The Council discussed a 1-year lease term and reevaluating annually like the City's other lease agreements throughout town. **Motion made by Councilor Brian Nickerson, seconded by Councilor Jake Ebert and motion carried to approve a 1- year term lease agreement to be reviewed annually starting January 1, 2021 with current lease agreement terms of \$650 (\$450 rent and \$200 utilities) stated in the three-month extension to the MN para Transit lease contract ending 1/31/2021.**

Grocery Store

Mayor Brownlee discussed the recent interest in the old grocery store on Ciro St. An interested party is looking to purchase the building in hopes of opening a small coffee shop with fresher produce type of groceries. Council agreed the interested party should put an offer in to the city to purchase the building. Mayor Brownlee will follow-up with interested party.

Mid-Year Audit

Greg Burkhardt from Burkhardt and Burkhardt presented the City's mid-year audit report. The City and Enterprise funds based on the changes from the last audit are doing their intended purposes. He discussed the City's current software and having no room for growth with merging the systems. The City needs a new chart of accounts with codes that meet the state standards. Burkhardt and Burkhardt recommended Banyon to the Council. Discussion took place around Banyon and Civic software and the cost of both systems verses what the City has been paying for Power Manager in Annual Subscription fees. Work Session scheduled to discuss software and the Bau property on 10/26/20 at 5:30pm

Water Department Electrical Reserves Repayment

Discussion took place around the budget numbers and a work session was scheduled for Oct 26, 2020.

CFS Audit

Brent Brown discussed Onsite Energy doing CFS's electrical audit after the meeting with CFS and Kelly from Heartland. The Audit will give CFS ways to save money in Energy costs by completing a few upgrades. He stated Heartland was going to offer an Economic Development grant to do so, however, the \$5,000 grant had been given out already for the City's campground. More options to pay for the audit were discussed. **Motion made by Councilor Kathy Hendricksen seconded by Councilor Brandon Mosloski and motion carried to approve the scheduling of Onsite Energy to perform an Electrical Audit.**

Resolutions

Motion made by Councilor Brandon Mosloski, seconded by Councilor Brian Nickerson and motion carried to approve Resolution No. 2020-28.

Resolution No. 2020-28

Resolution Designating the Polling Place for the 2021

Motion made by Councilor Brian Nickerson, seconded by Councilor Kathy Hendricksen, and motion carried to approve Resolution No. 2020-24, Resolution No. 2020-25, Resolution No. 2020-26, and Resolution No. 2020-27.

Resolution No. 2020-24

Resolution Accepting Donations

Resolution No. 2020-25

Resolution Accepting Donations

Resolution No. 2020-26

Resolution Accepting Donations

Resolution No. 2020-27

Resolution Accepting Donations

Discussion took place around the election's setup and the best way to get people through without a long wait and having proper spacing between voters.

Minutes

Motion made by Councilor Kathy Hendricksen, seconded by Councilor Brian Nickerson, and carried to approve the minutes from the Regular Council meeting on October 5, 2020 with the approved corrections.

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Utility & City Claims

Motion made by Councilor Kathy Hendricksen seconded by Councilor Brian Nickerson and motion carried to approve the utility claims.

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Motion Made by Councilor Brandon Mosloski, seconded by Councilor Kathy Hendricksen and motion carried to approve the City Claims.

Monthly Financials

Motion made by Councilor Jake Ebert, seconded by Councilor Brian Nickerson and motion carried to approve the September Monthly financials.

New Business

Mayor Lynn Brownlee discussed the letters they sent out in July for repair/raise issues on a few properties in town and was wondering what the next steps are to get the properties repaired and cleaned up. Work session scheduled for October 26 to discuss further.

Reviewed Fairmont Roofing quote for the new roof and would like to see more quotes for the roof to make an informed decision.

Mayor Lynn Brownlee entertained a motion to adjourn the meeting. **Motion made by Councilor Jake Ebert, seconded by Councilor Brandon Mosloski and motion carried to adjourn the meeting.**

Signed, Lynn Brownlee, Mayor

Attested: Brenda Nielsen CGW, City Clerk/Treasurer