

**Truman City Council Minutes**  
**January 3, 2022**

The regular meeting was duly held at the Municipal Building Council Chambers on the 3rd day of January 2022 at 4:30 p.m.

Present: Mayor Terry Bentele, Councilor Patty Truax, Councilor Brandon Mosloski, and Councilor Brian Nickerson

Absent: Councilor Jake Ebert

Staff present: Utility Billing Spec./Deputy Clerk Carol Becker, Administrative Assistant Sherry Hansen, Utility Foreman Brent Brown, Police Chief Justin Jobe, and Street Superintendent John Bosshart

Also Present: Josh Kitzerow & Matt Lange & Josh Tonkins from the Ambulance Department; Jennifer Brookens, and Brooke Wohlrabe.

Mayor Terry Bentele presided over the meeting, beginning at 4:31pm, opening with the Pledge of Allegiance.

Zoom Meeting with Burkhardt

Greg & Paul Burkhardt joined via zoom, as requested by the Council at the December 20<sup>th</sup> meeting to answer questions regarding balances on some accounts, and a brief check-in prior to the beginning of audit. Background – transition to Banyon software Jan 1, 2021. Burkhardt's assisted with that transition. Worked with City Staff to set up chart of accounts.

Accounts are set up, however need to be funded individually, with numbers from the December 2020 audit report. Department 403 for the Fire Department needs funds set up for turn out gear, radios, and a truck fund.

On the reports in question the pool department 45210 is captured under fund 103.

**Motion made by Mosloski, and seconded by Brian to have Burkhardt's assist Carol Becker streamline the budget reports. All "ayes", motion carried.**

Approval of Agenda

Additional item is the MnPara lease Agreement, the first bullet under new business.

**Motion made by Mosloski, seconded by Truax to approve agenda with the additions, all "ayes", motion carried.**

Approval of the minutes from the December 20, 2021 Regular Meeting

**Motion made by Mosloski, seconded by Truax to approve the minutes of the December 20, 2021 meeting.**

Public Comment

None.

Quarterly Reports

John Bosshart provided the Street Department update, reporting that several trees were cut this fall, and the dump was cleaned up and closed for the year. In preparation for winter, performed maintenance on the plows, and have plowed a few times this year. The older red plow may need some updating in the future.

Police Chief Justin Jobe provided an annual report for the department. There were 711 calls in 2021, compared to 757 calls in 2020. There were small increases in the number of calls for ordinance violations, civil calls, and assaults. Medical assist calls have reduced. There were no major events in 2021 that the department to respond to within the City. The speed trailer on Highway 15 appears to be effective at reducing speeds.

Josh Kitzerow provided the ambulance report. In December there were 31 calls; 10 involved falls, 3 accidents, and multiple transfer requests. Josh is researching a 4 tier billing system, compared to the 2 tier system that is currently being used. Josh also presented a new medical director agreement. The cost increased from \$1000 annually to \$2400 annually. The agreement now includes a 2<sup>nd</sup> medical director, as there was currently no back-up to the current director. Some of the additional funds are being returned to the region for education and training. There is a clause to terminate the agreement within 90 day notice. There are no other options at this time. The cost may be negotiable. Most agencies in the area are using this service.

Truman Ambulance is one of the most advance services available as they have had all variances options approved by the director

**Motion made by Nickerson and seconded by Truax, to approve the agreement with the option to negotiate. All “ayes”, motion carried.**

**Motion made by Nickerson and seconded by Mosloski to approve the reports. All “ayes”, motion carried.**

Resolution 2022-01 Quarterly Donations

<b>Name of Donor</b>	<b>Amount</b>	<b>Fund</b>	<b>In Memory Of</b>
Truman Baseball Assc.	\$4,973.43	City	Donation-Cayden's hours
Arleen French	\$25	Campground	Velma Erickson
Lance Vaughn	\$10	Campground	Donation for sewer dump
Truman Baseball Assc.	\$3,969	City	Donation-storage shed at baseball field
Lori Bartels	\$500	Campground	Velma Erickson
Patricia Jones	\$2,000	Pool	Pool Donation
TOTAL	\$11,477.43		

**Approved by roll call vote – Ebert – absent; Truax, Mosloski, Nickerson and Bentele all “ayes”.**

Duty Assignments for 2022

Duty assignments from 2021 reviewed, no changes for 2022.

**Motion made by Mosloski, seconded by Nickerson to approve the Duty Assignment list, all “ayes”, motion carried.**

Utility Business – Declare Surplus assets

Brent Brown requested to declare the tractor attachments as excess assets, with the purchase of the Bobcat, these are no longer necessary. This includes the bucket, back-hoe, and snowblower attachments. John Bosshart added he would like to declare a trailer vac, trailer jetter, and a snow truck.

**Motion made by Mosloski, seconded by Truax to approve declaration of surplus assets and listing for sale, All “ayes”, motion carried.**

Quarterly Fire Department Report

Dave Bents presented the report for the fire department. The department responded to 21 calls for fires/accidents/alarms. Applied for a Safer Grant for turn out gear. There are 5 new members, hoping to obtain gear for 3 from the grant. The balance of the cost of the gear should be available in the turnout gear fund. Also applied for a DNR 50/50 matching grant and received approval for \$4,988 for water flow items, such as hoses. Upcoming – the members are due for physicals in January. The rescue truck was slated for replacement in 2023, plan to start discussing with townships in March of this year. The light tower on the current rescue truck is obsolete and repair options are limited. **Motion made by Truax and seconded by Nickerson to approve the report. All “ayes”, motion carried.**

#### Claims

Claims provided and reviewed. **Motion made by Truax, seconded by Nickerson, all “ayes”, motion carried.**

#### 2022 wages

Suggested that part time police officers and Administrative assistant Hansen receive 3% increase; and police chief increase to rate discussed as part of a 3 year plan. **Motion made by Mosloski, seconded by Nickerson to approve the wage increase, all “ayes”, motion carried.**

#### Ambulance By-Laws

Ambulance By-Law committee members Josh Tonkins and Matt Lange were present to discuss the bylaw changes. Five year term limits were discussed. An internal mentor program was suggested as an alternative to the five year limit. There was also no provision for a special election. There was also discussion on the number of EMTs & EMRs. This number was suggested by the prior ambulance director. It was also requested the department meeting end time be removed from the bylaws. Discussion tabled at this time. The Council asked that the committee return with updated bylaws removing the term limits, and meeting end time; and a firm number of EMT & EMR's. The committee stated that this would be brought back in February.

Officials for 2022 are:

Director – Josh Kitzerow  
Assistant Director – Matt Lange  
Captain – Barb Kubly Rig 2  
Captain – Mona Weihe Rig 1  
Secretary - Jillien Cornell

**Motion made by Nickerson, seconded by Truax to approved the Ambulance Officers for 2022, ayes, motion carried, all “ayes”, motion carried.**

#### New Business

Josh Kitzerow provided an estimate for purchasing beanies for the ambulance members. They are North Face with the embroidered Truman Ambulance logo. **Motion made by Mosloski, seconded by Nickerson to approve the purchase of beanies for the ambulance.**

Brian Nickerson reported that he received a verbal estimate for cleanup at the Halvorson House. The estimate is for clean-up after the house is razed. The estimate includes clean up, removal of 5 trees, removal of the sidewalk, filling and reseeding. There is county reimbursement for up to \$10,000. Will be obtaining a written estimate and determining if the contractor is certified to remove asbestos.

The lease agreement for MnPara office located at 210 W Ciro St expires January 31, 2022. An updated lease with no change in rate was provided. **No changes suggested at this time. Motion**

**made by Mosloski, seconded by Truax to approve the lease for another year with no changes, all “ayes”, motion carried.**

Mayor Terry Bentele entertained a motion to adjourn the meeting. **A motion was made by Mosloski, seconded by Nickerson to adjourn. All ayes - meeting adjourned at 6:29 p.m.**

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**Carol Becker, Deputy Clerk**